

BORDER BOOSTER SQUARE & ROUND DANCE ASSOCIATION
ANNUAL GENERAL MEETING
Sept 18, 2021 - 10:00am
Zoom meeting

Minutes

1. **Welcome/Bienvenue**
10:10
2. **Message from the president**
see attached
3. **Presentation of Clubs in attendance**
note club attendance is a requirement for full Regular Club status
Circles and Squares
 Peter Grondin, Rachele Cournoyer, Pierrette Teolis, Cosmo Sciannamblo 4
Glangarry Tartons
 Carole Lauzon 1
Maple Country Swingers 0
Montreal Acey Deuceys
 Erwin Rollauer, Don Moger, Avena Smolkin, Ruth Cunningham 4
Seaway Swingers
 André Paré, Nicole Paré, Jolyne Morency, Mike Malone 4
Swinging B's
 Teresa MacInnis 1
Swinging Stars
 Reina Ruben, Claude Richard, Luis Chein, Yolande Painchaud, Brigitte Hammock, Sheilla Marcus 6
Maca
 Dave Hammock 1
4. **Additions to Agenda – approve Agenda**
no additions
Ruth Cunningham, Peter Grondin
5. **Amendment of Constitution (if any)**
no amendments
6. **Correction/Approve minutes of last AGM (Sept 26, 2020)**
correct the word “agenda” to “Minutes”, Teresa MacInnis, Peter Grondin
7. **Treasurer’s Report**
see attached
Claude Richard mentioned that the report has been signed by Bob Plamondon as Auditor
Motion to approve report Erwin Rollauer, Davie Hammock - carried
8. **Reports:**
 - a. CSRDS Report

No fees this year, dancers will be covered to dec 2022, new dancer's names (if any) are required by Peter Grondin

b. Disbursement Committee Report

Rachelle makes motion that "previous report be continued" – Rachelle Cournoyer, Carole Lauzon - accepted
see attached

Motion to continue Convention 2006 Disbursement Program through 2021/2022

See motion above

c. Dance Director's Report

Maybe a dance can be held next spring

d. MACA report

Nothing to report

e. Publicity Report

Meetup still up and running

f. Webmaster's Report

Not much activity, domain names continued

See attached

g. Badge Director's Report

Nothing

h. Good & Welfare Report

Nothing

i. Bursary Committee Report

Nothing to report

j. Perpetual Calendar Report

Nothing to report

9. Election/Appointment of Directors

note at least one director must be provided by a club for full Regular Club status

Circles and Squares

Rachelle Cournoyer, Peter Grondin, Cosmo Sciannamblo, Pierrette Teolis

Glengarry Tartans

Carole Lauzon

Maple Country Swingers

not present

Montreal Acey Deucys

Erwin Rollauer, Don Moger

Northern Lights

not present

Seaway Swingers

André Paré

Swinging B's

Teresa MacInnis

Swinging Stars

Reina Ruben, Luis Chein, Claude Richard, Sheila Marcus, Yolande Painchaud

10. Changes to By-Laws (if any)

no changes

11. BUSINESS ARISING

a. Short description of what was done at Directors Meetings:

2020-10-03 Election of officers and duty list

Callers of BBSRDA sponsored Zoom dancing to be remunerated \$50.00 per hour
next 2 meetings and AGM scheduled

2021-02-06 travel badge revision submitted to directors

Bank accounts combined to save on expenses
BBSRDA zoom dancing to continue for another 6 weeks
Peter and Rachelle continuing as CSRDS reps
2021-03-13 special meeting to discuss BBSRDA sponsored Zoom dancing
BBSRDA sponsored zoom dancing to end March 18
2021-09-04 travel badge revision proposed – will be voted on at AGM
Seaway and Swinging Stars reported possible start ups in the fall
Circles and Squares not until January
the rest unknown

b. **Motion to accept activities of Directors meetings of 2020-2021 dance season**
Erwin Rollauer, Claude Richard

c. **Travel badge revision**
Motion to accept Erwin Rollauer, Teresa MacInnes – accepted with changing “similar” to “same”
A new sign-up sheet needs to be designed for the travel badges.

12. **NEW BUSINESS**

- a. **CSRDS dues** – How much? And when due?
no fees this year, Current dancers will be covered to end of 2022
- b. **BBSRDA dues** – How much? And when due?
Erwin makes motion “no fees until spring 2022”, Claude Richard - carried
- c. **Nomination of Auditor**
Erwin makes motion “to accept Bob Plamondon”, Peter Grondin, - carried

13. **Other**

- a. Next AGM: sept 10, 2022
- b. Next Directors: following AGM

14. **Adjournment** , Erwin Rollauer, Reina Ruben - 11:00am

BBS&RDA is currently composed of 5 active clubs in Quebec, 2 in Ontario and 1 in northern New York State, 137 dancers' total. All of our clubs are primarily square dance clubs and at this time we do not have any dedicated round dance clubs.

At the start of the pandemic, March 2020, at most clubs, the membership numbers were on a steady and rapid decline. While the recruiting efforts were in full swing till March 2020, the number of new dancers up to then was relatively low and we were experiencing difficulty with retention of these new dancers as well.

While we do have a couple of excellent callers in our area, some are getting older and some need more practice. There is a need to train and encourage new callers and help them to improve their skills.

BBS&RDA addresses both the membership and caller issues by providing subsidies from the savings from Convention 2006; however, these funds will not last forever and the decline in interest in our activities is worrisome for the long-term continuation of dancing in our region. During this pandemic all physical square dancing has been cancelled and temporarily replaced by Zoom square dances. The BBS&RDA has sponsored and organized, since summer 2020 until March 2021, weekly zoom dances at 3 levels, Basic, Mainstream and Plus, intending to involve all our local callers, to keep the callers and dancers practiced and to retain our members.

The BBS&RDA has changed all their meetings to the Zoom format.

Another action of the BBS&RDA last year was the purchase of masks with a square dance logo, which have been distributed free of charge to all the dancers in Quebec and 2 member clubs in Ontario, to promote square dancing, when they wear them in public.

For now, to our best knowledge, all our clubs are on hold, and we all hope this pandemic will come to an end in 2021 and that we can resume our regular square dancing.

Reina Ruben

President

Treasurer Report

The meetings go by and the situation has not changed; there is still no physical dancing.

The only revenues come from:

- The reimbursement of banking fees (174.20\$),
- Interests from a GIC (160.43\$),
- The reimbursement of a kit for cheques (26,71\$),
- Contribution to Zoom dancing (25\$).

There are two main expenses:

- The distribution of masks with a logo (2 092.54\$, 58% of total expenses),
- Zoom dancing (1398.50\$, 38% of total expenses).

I would like to thank Erwin again for his fast email replies and traveling when dealing with the bank and Paul Brulotte for his help with the reports.

Do you have any questions?

BORDER BOOSTERS SQUARE & ROUND DANCE ASSOCIATION - CONSOLIDATED

Balance Sheet as of August 2021

ASSETS	2021	2020
Cash on hand - Current Operations	\$7 406	\$7 498
Cash on hand - Convention 2006	\$5 027	\$6 570
Term Deposits - Convention 2006	\$13 117	\$14 957
Total Assets	\$25 550	\$29 025
Increase (decrease) year-to-year	-\$3 475	-\$1 733

Signed on behalf of the Directors:
Reina Ruben, President

Claude Richard, Treasurer

Auditor's Report

I have examined the Balance Sheets and Financial Statements of the Border Boosters & Round Dance Association as of August 31, 2021. In my opinion these Financial Statements present fairly the financial position of the Association as of August 31, 2021 and the results of its operations for the period.



Robert Plamondon, Auditor

BBS & RDA
 Consolidated Statement of Revenues & Expenses
 for the year ended August 2021

REVENUE	2020/2021	2019/2020
Current Operations	\$0	\$282
Convention 2006	\$160	\$271
TOTAL REVENUE	\$160	\$553
EXPENSE		
Current Operations	\$93	\$298
Convention 2006	\$3 543	\$2 447
TOTAL EXPENSE	\$3 636	\$2 745
INCREASE (DECREASE) - PROFIT YEAR OVER YEAR	-\$3 475	-\$2 193

**BORDER BOOSTERS SQUARE & ROUND DANCE
ASSOCIATION - CURRENT OPERATIONS**
(for the year ending August 2021)

Balance Sheet

ASSETS	2021	2020
Cash on hand	7 406 \$	7 498 \$
Total Assets - BBS&RDA	7 406 \$	7 498 \$
Increase (decrease) year-to-year	-93 \$	-16 \$

Statement of Revenues & Expenses

REVENUES	2020/2021	2019/2020
Club Dues (See Schedule B)	\$0	\$280
Fall Fest (see Schedule A)	\$0	\$0
Spring Jamboree (see Schedule A)	\$0	\$2
TOTAL REVENUE - CURRENT OPERATIONS	\$0	\$282
EXPENSE		
Badges	\$0	\$0
Bank Charges	-\$156	\$89
CSRDS Dues	\$0	\$5
Government Certification	\$36	\$34
Grad Booklets	\$0	\$76
Hall Rental/Zoom subscription	\$21	\$60
Photocopies	\$1,24	\$0
Postage	\$0,45	\$0
Social	\$0	\$0
Publicity	\$0	\$0
Cheques	\$156	\$0
Web Maintenance	\$34	\$34
TOTAL EXPENSE	\$93	\$298
INCREASE (DECREASE) - PROFIT YEAR OVER YEAR	-\$93	-\$16

Schedule A

Dances

	2019/2020		2018/2019		2017/2018	
	Fall Fest	Spring Jamboree	Fall Fest	Spring Jamboree	Fall Fest	Spring Jamboree
Revenues						
Dancers	\$0	\$0	\$220	\$300	\$670	\$365
50/50	\$0	\$0	\$31	\$40	\$67	\$69
Wine basket tickets	\$0	\$0	\$34	\$60	\$73	\$22
Total	\$0	\$0	\$285	\$400	\$810	\$456
Expenses						
Caller	\$0	\$0	\$150	\$150	\$150	\$250
Cuer	\$0	\$0	\$0	\$0	\$75	\$0
Hall	\$0	\$0	\$60	\$60	\$60	\$60
Decoration	\$0	\$0	\$77	\$0	\$64	\$0
Wine	\$0	\$0	\$33	\$188	\$57	\$0
Refreshments	\$0	\$0	\$0	\$0	\$26	\$40
Adjustment	\$0	-\$2	-\$0	\$2	\$0	\$0
Total	\$0	-\$2	\$320	\$400	\$432	\$350
Profit	\$0	\$2	-\$35	\$0	\$378	\$106

Schedule B

CLUB DUES

Club name	AMOUNT
Circles & Squares	0 \$
Acey Deuceys	0 \$
Glengarry Tartans	0 \$
Maple Country Swingers	0 \$
Northern Lights	0 \$
Seaway Swingers	0 \$
Swinging B's	0 \$
Swinging Stars	0 \$
TOTAL	0 \$

**BORDER BOOSTERS SQUARE & ROUND DANCE
ASSOCIATION - CONVENTION 2006**
(for the year ending August 2021)

Balance Sheet

ASSETS	2021	2020
Cash	\$5 027	\$6 570
Term Deposits	\$13 117	\$14 957
Total Assets - Convention 2006	\$18 145	\$21 527
Increase (decrease) year-to-year	-\$3 382	-1 717 \$

Statement of Revenues & Expenses

REVENUES	2020/2021	2019/2020
Bank Interest	\$160	\$271
Workshop Program	\$0	\$0
TOTAL REVENUE	\$160	\$271

EXPENSE

Bank Charges	\$12	\$88
Caller Clinic Program	\$0	\$1 050
Club Publicity Program (See Schedule D)	\$0	\$690
Dancer Improvement Program	\$0	\$0
Graduates' Program (See Schedule E)	\$0	\$300
Regional Publicity Program	\$65	\$112
Signage Program	\$0	\$207
Masks with logo	\$2 093	\$0
Zoom dancing	\$1 374	\$0
TOTAL EXPENSE	\$3 543	\$2 447

INCREASE (DECREASE) - PROFIT YEAR OVER YEAR - CONVENTION 2006	-\$3 382	-\$2 177
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**Schedule D
Club Publicity Program**

	Amount
Circles & Squares	\$0
Seaway Swingers	\$0
Swinging B's	\$0
Swinging Stars	\$0
TOTAL	\$0

Schedule E
Graduates' Program

	Amount
Circles & Squares	\$0
Seaway Swingers	\$0
Swinging B's	\$0
Swinging Stars	\$0
TOTAL	\$0

**BBS & RDA CURRENT OPERATIONS
FORECAST - 2021/2022**

CATEGORY	ACTUAL	FORECAST	DIFFERENCE
INCOME			
Dues		\$0	\$0
Fall Fest		\$0	\$0
Spring Jamboree		\$0	\$0
TOTAL INCOME	\$0	\$0	\$0
EXPENSE			
Badges		\$0	\$0
Bank Charges		\$0	\$0
Bank Cheques		\$0	\$0
CSRDS dues		\$0	\$0
Fall Fest		\$0	\$0
Grad Booklets		\$0	\$0
Good & Welfare		\$0	\$0
Government Certification		\$36	\$36
Hall Rentals		\$120	\$120
Postage		\$10	\$10
Photocopies		\$10	\$10
Publicity		\$0	\$0
Social		\$0	\$0
Spring Jamboree		\$0	\$0
Web Maintenance		\$34	\$34
TOTAL EXPENSE	\$0	\$210	\$210
TOTAL NET	\$0	-\$210	\$210

Disbursement committee Proposals for 2020-2021

Call

The proposals made by the Disbursement Committee assume that at some point in the next year, we will be able to return to dancing. Thus we have planned in consequence, so that the program is in place so that no time is lost. Some clubs may start up at different times, depending upon the rate of Covid spread in their communities. Callers may be able to take advantage of professional development opportunities during a hiatus in dancing. Thus we have proposed programs so that clubs may make autonomous decisions, and not be delayed because we have to call a general meeting to approve expenses before they can move forward.

Covid-pandemic Specific Projects

1. Masks promoting square dancing will be distributed to our members to wear during the pandemic via the clubs. We are budgeting \$2,100 for this project. The purpose of the mask is to be a conversation-starter enabling people to chat up square dancing during the pandemic. The mask is black with the Live Lively logo printed to one side with the words: Danse carrée/Square Dance to one side. One is being made for each member of our full membership square dancing clubs in Ontario (Swinging B's, Glengarry Tartans for 75 masks) and Quebec (138) including the Acey Deucey's (44). The cost of each mask is \$7 plus tax so 260 masks x \$7 = \$1820 plus taxes of \$91 + \$181.55 for a total of \$2092.55

2. Square Dancing for Everybody: Once the pandemic is over, we will need to create opportunities for the general public to discover square dancing. This we propose to do by holding one public square dance a month, with rotating callers and are allocating \$300 to cover the expenses of publicity, hall and caller for the event. The intent is that these dances will not compete with club fun nights, but will be held at a time when clubs are no longer recruiting dancers so as to increase the visibility of square dancing in the community. These dances will be organized in Montreal under the BBS-RDA umbrella and will promote all clubs. The intent is to introduce the general community to the fun of square dancing. We are allocating \$2,100 for the organization of 7 dances in the fall/winter months excluding September, December, January and August.

3. Zoom Dancing: Don Moger has submitted a project for Zoom dancing to take place during the time of the pandemic. The project proposes that zoom dances be organized at 3 levels: basic, mainstream and plus, and involve all of our callers, and be organized so that clubs are able to retain their members. Two try-out dances have been held, and if there is interest a

zoom dance committee will be formed. A zoom subscription for BBS-RDA is \$200/year-\$275/year depending on the number of participants.

Projects for Our Regular Season

- 1. Caller Professional Development:** Up to \$350 will be allocated to ~~beginning**~~ callers upon submission of receipts for any professional development undertaken by them. This may be expensed by participation at caller training seminars, musical theatre lessons, or any other professional development activity deemed to be necessary by the caller in question. A total of \$1,500 shall be set aside for this, available on a first come, first served basis.
- 2. Club Publicity Program:** a total of \$400 in publicity expenses will be reimbursed to clubs upon submission of receipts promoting the start of classes. Budget total: \$2,500
- 3. Graduation/Returning Class Discount:** There were no graduations last year because of an early shut down of the square dancing season. Our returning class dancers will be awarded a discount of \$50 on the cost of regular club membership upon re-enrollment at a BBS-RDA club teaching basic/mainstream lessons. Estimated total: \$500. Once our clubs begin to graduate dancers, the new graduates will also get a \$50 certificate discounting the next session at the same club where they took lessons.
- 4. Club Signage Program:** will be renewed. This will enable clubs to producer professional display signage for use at booths, demonstrations and other promotional events in the community. An amount of \$250 per club is allocated for a total budgeted amount of \$1,250.
- 5. Dancer Improvement Workshops:** Each club that organizes multi-session workshops for a minimum of 6 teaching hours will be entitled to up to \$400 of reimbursement of receipts. A total of \$2,000 will be allocated, available on a first come, first served basis. This subsidiy is not intended to cover regular club dances, but workshop intensives aimed a perfecting dancer skills.
- 6. Publicity Committee:** will be allocated \$2,000 in promotional expenses. This is to cover Meetup fees, and special projects as they arise during the year.

Estimated Budget

Total of Estimated Expenses: Please note that only those highlighted in yellow can be expensed during the Covid restrictions on dancing. So if we cannot dance, we can spend

\$3,800 to \$5,800, the variable being Publicity Committee (\$2000) which is discretionary, and could be carried over the next period. The balance of \$8,350 will be spent when we are able to start dancing again.

Estimated Expenses

Caller Professional Development	\$1,500
Publicity Committee	\$2,000 i.e Meetups
Mask Project	\$2,100
Zoom Dancing:	\$ 200
Sub-Total	\$5,800
Graduation/Returning Class Discount	\$ 500
Club Publicity Program:	\$2,500
Club Signage Program	\$1,250
Square Dancing for Everybody	\$2,100
Dancer Improvement Workshops	\$2,000
Sub-Total	\$8,350
Grand Total	\$14,150

**** modified at AGM**

Webmaster Report

For the September 4th, 2021 Directors meeting

A few advanced level dances have been posted for the Fall, but there is no local activity as of this day.

The invoices for our two domain names have been paid for 2021. The cost is still \$16.80 each, for a total of \$33.60.

Respectfully submitted,

André Paré

Webmaster, BBS&RDA